

***THE BANK OF PUNJAB***  
**Procurement of 20 Branded Laptops**

Technical and financial bids on “Single Stage-Two Envelopes Bidding Process” are invited from the well reputed organizations/companies for procurement of Branded Laptops as per following details:-

**Branded Laptops**

1. Bid documents are immediately available after this publication and may be obtained free of cost, against written request through email at [procurement@bop.com.pk](mailto:procurement@bop.com.pk) on any working day (Monday to Friday) between 09:00 AM to 05:00 PM till **10-07-2018**.
2. The Bid must reach to Head Centralized Procurement, Head Office, 10<sup>th</sup> Floor, BOP Tower, 10-B, Block E/II, Main Boulevard, Gulberg III, Lahore & be dropped in a Bid Box available/placed for the purpose, on or before **11-07-2018** (till 11:00AM) as per specifications mentioned in tender documents.
3. The words “Technical bid” & “Financial bid” should be clearly marked on each envelope.
4. Technical Bids will be opened by a Committee on the same day i.e. **11-07-2018** at 11:30 am, in the presence of bidders or their authorized representatives who wish to attend the bid opening process. Financial Bids of only technically qualified bidders shall be opened on a date/time to be announced subsequently. Financial bids of bidders which may not qualify shall be returned unopened.
5. The bid security, minimum 2% of the estimated cost must be submitted with Technical bids in the form of Call Deposit Receipt (CDR) in favor of The Bank of Punjab.
6. Incomplete/conditional bids and bids bearing cutting/over writing without authentication will not be considered.
7. Prices must be quoted inclusive of all taxes and delivery charges.
8. Valid NTN / GST Registration Certificates required with the bid.
9. This Advertisement is also uploaded on the both websites of PPRA ([www.ppra.punjab.gov.pk](http://www.ppra.punjab.gov.pk)) and BOP ([www.bop.com.pk](http://www.bop.com.pk)).
10. Bank will not be responsible for any cost incurred in submission of documents.

**Head Centralized Procurement**

The Bank of Punjab

10<sup>th</sup> Floor, Head Office BOP Tower,

10-B, Block E/II, Main Boulevard

Gulberg III, Lahore

Ph: 042-35783717, 35783670

Email:- [procurement@bop.com.pk](mailto:procurement@bop.com.pk)